

Green Meadow Waldorf School
Scaled Tuition Instructions for Prospective and New Families

Green Meadow Waldorf School processes Scaled Tuition applications through Blackbaud Financial Aid Management.

To access the application, visit: <https://studentfinancialaid.blackbaud.school>

To log in, on the ***Financial Aid Management*** login page, select **Create account**. You will land on the ***Blackbaud ID (BBID) Sign up*** page.

Enter the required information and follow the instructions on the screen to create your ***BBID*** account. Once you select **Sign up**, Blackbaud will send you a verification email with a code to confirm your account. Once you enter the code, you'll be signed into ***Financial Aid Management***.

Going forward, enter your email address on the ***Financial Aid Management*** login page and you'll be prompted to sign in with ***BBID***.

Application Instructions Summary

Section 1 – Household Information

Parent/Guardian: Enter the parent or guardian's contact information. Dependent: Enter all dependents that live in the household. For dependents in college, select the "attending another private school" status option.

Section 2 – Selecting A School

Enter the school's **CODE: 15417**. Please note that the name of the school may appear as Threefold Educational Foundation, Green Meadow Waldorf School's parent organization.

Section 3 – Income & Expenses

Enter any income the household receives; employment, business or supplemental. If the work status is selected as 'employed', 'self-employed', 'unemployed, receiving benefits', or 'disabled, receiving benefits,' you will be required to enter this income source in the appropriate section before moving through the application. Please enter all expenses as they pertain to your household.

Section 4 – Assets & Debts

Enter all assets and debts as they pertain to your household.

Section 5 – Special Circumstances

Check off any special circumstance that pertains to your household. If no option available best describes your household's circumstance, please check 'other' and describe your situation.

Section 6 – Submit

Select **New** in the family code. Agree to Blackbaud Financial Aid Management's terms and conditions, then click SUBMIT to complete your online application.

Application Fee: \$45 (\$55 for business owner)

Required Supporting Documentation

Upon submission of your application, you will be informed which documentation you are required to upload. You will receive this information when you submit the application on the confirmation page, via email, and you may also see the documents when you go to the Documents tab of your account. Documents you may be asked to upload include:

- Paystub(s) for all current employment
- W-2 forms
- 1040 US Individual Income Tax Return
- Business income documentation (1065, 1120, 1120S)
- Benefit statements for federal/state assistance or veteran programs
- 1099-M income forms
- Mortgage or rent payment details for all properties
- Utility bills for all properties
- Housing insurance for all properties
- Property tax information for all properties
- Medical expense information
- Childcare or eldercare expense documentation
- Retirement, savings, and asset documentation
- Vehicle payment and insurance information

Once your application is processed, a financial aid recommendation will be forwarded to Green Meadow Waldorf School from Blackbaud. All final financial aid decisions, including notification of an award amount (if any), will be made by the school.

Blackbaud Financial Aid Management Contact Information

- Phone Support: (800)-360-8027
- Email Support: support@studentfinancialaid.blackbaud.school
- Once logged into your account, click the icon in the lower right corner of your screen to live chat.